

INFORMATION FOR MUNI STUDENTS - SPRING 2024

COMMUNICATION CHANNELS

- **GitHub**
 - **Slides:** After each class, you can find the link to slides in the main README file.
 - **Final project:** You will use GitHub for your final project.
- **IS MUNI**
 - **Links to homework assignments**
 - **Depositories** (Odevzdávárny): You can find here depositories for homework assignments 1 - 5.
 - **E-mail:** You can communicate with the 3 main course teachers.
- **Discord channel:** <https://discord.gg/jW7bk3KD9H>
 - An optional way to reach the teachers and presenters
 - You can use it for questions and discussions during the course. The channel will be monitored by our technical writers. You can also use it to communicate with other students.

ASSESSMENT METHODS:

- Written work to display writing skills, and to show application and evaluation capabilities

HOMEWORK ASSIGNMENTS:

- You will have **5 homework assignments** in the first part of the course + **1 final project** stretching over 6 weeks: 6 - 11.
- The homework assignments have to be completed within one week each.
- Each assignment contains the expected time to complete, and you will earn 10 points for each hour of work.

nr	Homework	Deadline	Submit in	Max points	Requirement	Grading
1	Introduction	February 27 9:55 AM	Odevzdávárna/ depository in IS	20	optional	Minimal requirement to pass: 65 % of the total amount of points (90 points out of 140)
2	Style I	March 5 9:55 AM	Odevzdávárna/ depository in IS	30	optional	
3	Style II	March 12 9:55 AM	Odevzdávárna/ depository in IS	30	optional	
4	Tools I	March 19 9:55 AM	Odevzdávárna/ depository in IS	30	optional	
5	Style III	March 26 9:55 AM	Odevzdávárna/ depository in IS	30	optional	

FINAL PROJECT:

- **The final project is mandatory** and you will work on it over 6 weeks.
- During the 6th class (Tools II), you will choose 1 specific assignment from 4 different upstream projects.
- You have to work on a real-life upstream project. You will work on the task as a technical writer and follow the established processes, incl. communicating with subject matter experts and conducting peer reviews.

nr	Homework	Deadline	Submit in	Max points	Requirement	Grading
6	Tools II	Upstream project with recommended checkpoints Final deadline: May 7, 2024 9:55 AM	GitHub	180	mandatory	Final project: 65 % of the max amount of points (130 points out of 200)
7	Hard skills + Tools III					
8	Usability					
9	Soft skills					
10	Large language models and generative tools					
11	Crowdsourced peer review session					
12	Presenting a project	May 7, 2024	On site	20	optional	

The minimum requirements for the final project (65 % ~ 130 points):

- Create documentation that sufficiently addresses the issue in the ticket
 - Demonstrate an understanding of the subject matter and how your documentation will help to address user needs
 - Use technical writing style (focus on the UX, minimalism)
 - Use the appropriate markup correctly
- Create a Pull Request (PR) for merging the updates and request reviews from the appropriate stakeholders
 - Use Git correctly (appropriately sized commits with useful commit messages)
 - Name and label the PR correctly

- Be direct but respectful towards the stakeholders
- Address the feedback received from reviewers
 - Constructive discussion with the stakeholders
 - Apply reviews correctly
- Optional: Present your work in the final class of the course (5 min)
 - Summarize your task and your approach to it
 - Address ensuing questions and discussion points

GRADING:

- Pass or fail is based on the total points from the homework assignments and the final project.
- In order to pass the course, you must acquire at least:
 - **65 % of the total amount of points from the homework assignments 1 - 5, which means 90 points**
 - **plus 65 % of the points from the final project, which means 130 points**
- You cannot pass this course without completing the final project.